

Kingston and Odense, 14 June 2016

The Governing Board of ISSILC hereby calls for ISSILC's biennial General Assembly.

**Wednesday, the 29<sup>th</sup> of June 2016, 5.15 pm**  
**Kingston University, Knights Park, room TK402**

Agenda:

- a) Election of a chair for the meeting
- b) Election of a keeper of the minutes
- c) Approval of the agenda
- d) The President's report
- e) The Treasurer's report
- f) Incoming proposals
- g) Election of President, Secretary and Treasurer
- h) Election of four board members
- i) Optional topics and announcements

The Board has received one proposal, which is attached to this call.

On behalf of the Governing Board

Frédéric Vallée-Tourangeau  
President of ISSILC

&

Sune Vork Steffensen  
Secretary of ISSILC

## Proposal no. 1.

*Proposed by Sune Vork Steffensen (University of Southern Denmark)*

Since the inaugural General Assembly in Odense in 2012, ISSILC's activities have been based on the constitution that was passed in Odense. We have since learned that in a number of cases the constitution does not fit the way we tend to organise our work. Therefore, I suggest the following amendments to the constitution:

#	Current wording	Proposed wording	Motivation
1	1.1 The Society's resident address is: International Society for the Study of Interactivity, Language and Cognition, c/o Institute of Language and Communication, University of Southern Denmark, Campusvej 55, DK-5230 Odense M, Denmark.	1.1 The Society's resident address is: International Society for the Study of Interactivity, Language and Cognition, c/o <u>Department</u> of Language and Communication, University of Southern Denmark, Campusvej 55, DK-5230 Odense M, Denmark.	The department has officially changed its name from 'institute' to 'department'.
2	2.2 In furtherance of the above objectives, the Society maintains a website for the cross-disciplinary exchange of research findings and theoretical approaches to interactivity, language and cognition at <a href="http://www.ISSILC.org">http://www.ISSILC.org</a> , makes a contract with a publisher to publish a scholarly journal on interactivity, language and cognition, to hold an open biennial academic conference (Conference on Interactivity, Language and Cognition, "CILC") for the presentation of research papers; and collects membership dues to cover the cost of maintaining the website and a mailing list informing members of upcoming conferences, publications and events. All biennial meetings of the Society will be open to members and non-members alike and will be announced on the official website. The official language of the Society and its conferences will be English. A copy of this Constitution will be made available at the Society's website.	2.2 In furtherance of the above objectives, the Society <ul style="list-style-type: none"> <li>• maintains a website for the cross-disciplinary exchange of research findings and theoretical approaches to interactivity, language and cognition at <a href="http://www.ISSILC.org">http://www.ISSILC.org</a></li> <li>• makes a contract with a publisher to publish a scholarly journal on interactivity, language and cognition,</li> <li>• holds an open biennial academic conference (Conference on Interactivity, Language and Cognition, "CILC") for the presentation of research papers; and</li> <li>• collects <u>membership fees</u> to cover the cost of maintaining the website and a mailing list informing members of upcoming conferences, publications and events.</li> </ul> <p>All biennial meetings of the Society will be open to members and non-members alike and will be announced on the official website. The official language of the Society and its conferences</p>	The activities of the society are listed as bullet points; the terminology of "membership dues" has been changed, cf. the suggested change to section 3.2.

		will be English. A copy of this Constitution will be made available on the Society's website.	
3	3.2 Membership requires either the payment of a one-time Registration Fee (See also, 3.5) and/or the payment of fees due as part of a CILC Conference Levy. All payments will be used for two main purposes: (a) organising ISSILC activities; and (b) offsetting the cost of maintaining the website and a mailing list.	3.2 Membership requires the payment of a membership fee. Payment of the membership fee grants membership of ISSILC for two years. Fees will be used for two main purposes: (a) organising ISSILC activities; and (b) offsetting the cost of maintaining the website and a mailing list.	It is suggested that the income structure of ISSILC is simplified. Rather than operating with a (one-time) Registration Fee and a Conference Levy, it is suggested that ISSILC has a regular membership fee that covers two years of membership.
4	3.3 The Registration Fee and the Conference Levy is determined by the Governing Board, the latter in collaboration with the local organiser of a CILC conference. The local organiser collects the Conference Levy on behalf of the Society, and these will be split in the manner agreed between the local organizer and the Society.  3.4 Payment of fees/levy entitles members to regular e-mail announcements, participation in ISSILC activities, eligibility for the Society's Governing Board and, when available, discounts on selected publications that result from the work of members of the Society.  3.5 Persons registered as attendees as the CILC conference in September 2012 or as members of the Distributed Language Group on the date when the Society is founded, will receive a Registration Fee waiver on condition that they register as ISSILC members within three months of the date on which the Society is founded.	3.3 The membership fee is determined by the Governing Board. The Governing Board may liaise with a local CILC organiser to collect the membership fee on behalf of the Society.  3.4 Payment of fees entitles members to regular e-mail announcements, participation in ISSILC activities, reduced conference fee for the CILC conferences, eligibility for the Society's Governing Board and, when available, discounts on selected publications that result from the work of members of the Society.	These changes are suggested as a consequence of the change in 3.2. The wording in 3.5 is no longer relevant for ISSILC.
5	4.3 Incoming proposals have to be submitted to The Governing Board at least four week before the General Assembly. The Governing Board must inform	4.3 Incoming proposals have to be submitted to The Governing Board at least four week before the General Assembly. The Governing Board must inform all	Proposals are of relevance to ISSILC's members, and, as only members can be registered for the General Assembly,

	current members and all persons registered for the upcoming General Assembly about incoming proposals (including any proposal from the Board) no later than two weeks before the General Assembly.	members about incoming proposals (including any proposal from the Board) no later than two weeks before the General Assembly.	specifically mentioning the latter is not required.
6	6. The Governing Board is charged with the following duties:  <i>The Society's governance</i>  a) Reporting on the past years' activities and developments to the Society's members present at the biannual General Assembly, held at the concomitant CILC conference.  b) Deciding upon, collecting and depositing into a bank account the membership fee to ensure the continuing activities of the Society including the payment of the monthly web server fees.  c) Approving an annual Treasurer's report in years where no General Assembly is held.	6. The Governing Board is charged with the following duties:  <i>The Society's governance</i>  a) Reporting on the past years' activities and developments to the Society's members present at the biennial General Assembly, held at the concomitant CILC conference.  b) Deciding upon, collecting and depositing the membership fee to ensure the continuing activities of the Society including the payment of the monthly web server fees.	The General Assembly is biennial, not biannual.  The board may decide not to deposit membership fees in a bank, but rather in an account within a trustworthy university.  The economy of the Society does not require annual reports; a biennial report is sufficient.
7	<i>The Society's biannual Conferences on Interactivity, Language and Cognition</i>  f) Deciding on the location of the Society's biannual Conferences on Interactivity, Language and Cognition, open to both members and non-members.  g) Organising and promoting these conferences in partnership with a hosting institution or university that has volunteered to co-host a given year's conference.  h) Observing that the local organizers have the full responsibility for deciding on the thematic profile of the conference, choosing the number	<i>The Society's biannual Conferences on Interactivity, Language and Cognition</i>  f) Deciding on the location of the Society's biannual Conferences on Interactivity, Language and Cognition, open to both members and non-members.  g) Organising and promoting these conferences in partnership with a hosting institution or university that has volunteered to co-host a given year's conference.  h) Assisting the local organizers in deciding on the thematic profile of the conference, choosing the number of invited speakers, and inviting the invited	For the past two CILC conferences, local organisers have at times requested the input of the board, and it is suggested that this relation is formalized.

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of invited speakers, and inviting the invited speakers.

speakers.

i) Observing that the local organizers have the full responsibility for the budget of the conference.

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8 **This Constitution was approved by the participants in the founding General Assembly, gathered at the First International Conference on Interactivity, Language and Cognition, in Odense (Denmark), September 2012.**

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**The Constitution was amended on the General Assembly at Kingston University (UK) in June 2016.**

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